



**APPLICATION FOR A SOLID WASTE MANAGEMENT FACILITY PERMIT**  
**NORTH DAKOTA DEPARTMENT OF HEALTH**  
**DIVISION OF WASTE MANAGEMENT • TELEPHONE: 701-328-5166 • FAX: 701-328-5200**  
**SFN 19269 (05/02)**

1. Facility Name:									
Facility Location Address:									
Facility Mailing Address:									
Facility Telephone:			Application Date:				Facility Permit No.:		
Geographic Location:		Section:		Township:		Range:		County:	
Latitude and Longitude (degrees, minutes and seconds):									

2. This Application is for: (T)									
<input type="checkbox"/> Inert Waste Landfill		<input type="checkbox"/> Land Treatment Facility							
<input type="checkbox"/> Municipal Waste Landfill		<input type="checkbox"/> Transfer Station		<input type="checkbox"/> Putrescible Waste		<input type="checkbox"/> Other Waste:			
<input type="checkbox"/> Industrial Waste Landfill		<input type="checkbox"/> Waste Pile (for example, tire piles more than 800 tires; yard waste compost piles serving more than 10,000 people)							
<input type="checkbox"/> Special Waste Landfill		<input type="checkbox"/> Solid Waste Processing			<input type="checkbox"/> Treatment or Resource Recovery Facilities				
<input type="checkbox"/> Surface Impoundment		<input type="checkbox"/> Other (please specify):							

3. Applicant Information:										
Name of Applicant:										
Address:										
Telephone Number:					Fax Number:					
Is the applicant a political subdivision?							<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is the applicant a private entity, partnership, corporation, etc.?							<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If the applicant is not a political subdivision in the state of North Dakota, please enclose appropriate information to describe any sole ownership, partnership, corporation, etc. Please include a description of the major stockholders of any corporate entity, the membership of the board of directors, a copy of the articles of incorporation, and any other information necessary to describe the legal status of the applicant. <b>Is this information enclosed?</b>							<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

4. Surveyed Land Description: The applicant must provide a formal surveyed description of the proposed facility signed by a Registered Land Surveyor in the state of North Dakota and formally identify the facility boundaries. The applicant must demonstrate that he either owns the property and has legal access to it or show that he has a formal lease or rental agreement signed by the property owner showing approval and access to use the site as a solid waste facility.										
a. Survey description of property attached?		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Name of Property Owner:				
b. Address:					Telephone:					
c. Is a certified copy of the deed showing property ownership enclosed?							<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
d. If the property is not owned by the operator, is a copy of the lease, rental agreement or other documentation signed by the property owner showing approval to use the site as a solid waste facility enclosed?							<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

5. Easements or Encumbrances: A description of any easements around the property must be provided. This would include a description and a copy of any aboveground or underground pipeline or transmission line easements, right-of-way easements, wetland easements, etc. The location of all such facilities and easements must be clearly identified on appropriate maps and legal descriptions <b>attached</b> to this application.			
a. Does the applicant have clear and unencumbered access to the property to be used as a solid waste management facility?	<input type="checkbox"/>	Yes	No
b. Is information on any easements or access stipulations <b>enclosed</b> with this application?	<input type="checkbox"/>	Yes	No
c. Total acreage of proposed site:			
d. Acreage usable for solid waste management activities as described in plans:			
6. General Site Information: To help the Department assess the suitability of the facility, general site information and maps must be provided with the application. At a minimum, the following information with the proposed facilities clearly defined should be <b>enclosed</b> with the application:			
a. Topographic map of the area (USGS):	<input type="checkbox"/>	Yes	No
b. A map depicting area drainage and surface water flow patterns:	<input type="checkbox"/>	Yes	No
c. Aerial photographs of the site:	<input type="checkbox"/>	Yes	No
d. County road map of the area:	<input type="checkbox"/>	Yes	No
e. Land ownership map of the area (county atlas):	<input type="checkbox"/>	Yes	No
f. Other information:			
7. Preapplication: For new or lateral expansion of land treatment units, surface impoundments closed with waste in place, municipal waste landfills, industrial waste landfills, and special waste landfills, has a preapplication assessment of the proposed site been approved?	<input type="checkbox"/>	Yes	No
8. Facility Access and Hauling: Please enclose any maps and supporting narrative identifying the suitability and adequacy of roads and bridges used as access routes to support loaded vehicles. Also indicate the modes of transportation and the waste haulers. <b>Is this information enclosed?</b>	<input type="checkbox"/>	Yes	No
9. Compliance History: Please enclose an accurate description of the compliance history of the permit applicant. Include any identified violations of the North Dakota Solid Waste Management Rules and/or any violations of state or federal rules at any other facilities or through any activities engaged in by the applicant. <b>Is this information enclosed?</b>	<input type="checkbox"/>	Yes	No
10. Waste Information: The application must include a description of the nature and quantity of materials or wastes proposed to be handled, processed, stored, or disposed during the period of the permit along with an identification of the generators (industries, businesses, municipalities, individuals, and populations) to be served by the proposed facility. As necessary, waste characterization and waste acceptance information must be provided.			
11. Disposal, Recycling, Treatment, or Resource Recovery: For a transfer station, solid waste processing, treatment, or resource recovery facility, or a waste pile, the applicant must identify the end use, the location and/or the facility to which the waste will eventually be transferred. The applicant must demonstrate that all solid waste, recycled material, residues, and leachate will be managed at a state approved/permitted solid waste facility or at a facility that is in compliance with the regulations of the state, tribal, or federal agency having jurisdiction. <b>Is this information enclosed?</b>	<input type="checkbox"/>	Yes	No
12. Compliance with Rules: Permit applicants must include all appropriate information necessary to show how the facility will be in compliance with all state and federal rules and regulations. Appropriate sections of the North Dakota Solid Waste Management Rules that must be addressed include, but are not necessarily limited to, the following:			
a. Chapter 33-20-01.1 General Provisions. <b>Information enclosed?</b>	<input type="checkbox"/>	Yes	No
b. Chapter 33-20-02.1 Permit Provisions and Procedures.			
c. Chapter 33-20-03.1 Permit Application Provisions. <b>Information enclosed?</b>	<input type="checkbox"/>	Yes	No
Indicate the date the affidavit from the official county newspaper certifying that the two public notices have been published (see subsection 4, Section 33-20-03.1-01 NDAC) will be submitted to the Department. Date: _____			

d. Chapter 33-20-04.1 General Performance Standards. <b>Information enclosed?</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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12.e. Specific facility standards appropriate for the type of facility operation including the following ( T check those that apply):				
<input type="checkbox"/>	Chapter 33-20-05.1. Inert Waste Landfills.			
<input type="checkbox"/>	Chapter 33-20-06.1. Municipal Waste Landfills.			
<input type="checkbox"/>	Chapter 33-20-07.1. Industrial Waste Landfills.			
<input type="checkbox"/>	Chapter 33-20-08.1. Surface Impoundments.			
<input type="checkbox"/>	Chapter 33-20-09. Land Treatment Provisions.			
<input type="checkbox"/>	Section 33-20-04.1-06. Transfer Stations, Baling and Compaction Systems, Processing Systems, and Drop Box Facilities.			
<input type="checkbox"/>	Section 33-20-04.1-07. Piles Used for Storage and Treatment Standards.			
<input type="checkbox"/>	Section 33-20-04.1-08. Solid Waste Treatment or Resource Recovery Facilities.			
Please refer to the Department's "Quality Assurance Guidelines" for information to be obtained for construction quality assurance and reporting for appropriate facilities. Other guidance information may be available for certain facilities.				
13. Water Protection: The facility must demonstrate compliance with the General Location Standards of Section 33-20-04.1-01 NDAC and the Water Protection Provisions of Chapter 33-20-13. Please refer to the Department's "Guidelines for Hydrogeologic Investigations of Solid Waste Facilities" and the Department's "Guidelines for Corrective Action of Solid Waste Facilities" for additional information and guidance. Is the information to demonstrate compliance <b>enclosed</b> ?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
14. Storm Water Compliance: The facility should demonstrate the ability to properly manage storm water and must demonstrate compliance with the NDPDES storm water permit program. A completed application for an industrial and/or construction permit should be filed, for approval, thirty (30) days prior to the start of operation. Please refer to the <b>enclosed</b> fact sheet for more information. Has an application been filed?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If no, specify when an application will be filed:				
Is storm water management addressed in the solid waste application?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
15. Personnel: Enclose a narrative describing the duties, experience, and training of operators and other personnel for the facility. For municipal waste landfills, demonstrate how the facility will be in compliance with the requirements for certification of operators, Chapter 33-20-16 NDAC. <b>Is the information enclosed?</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
16. Life of Facility: Describe the estimated life of the facility and attach a description of the method used to calculate this figure. Description attached? Estimated life:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
17. Site Development: Please enclose a timetable showing the proposed site development schedule for the facility and showing time lines for completing the activities proposed in the permit application. <b>Information enclosed?</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
a. What is the proposed opening date for this facility?				
b. What is the proposed closing date for the facility?				
18. Insurance: Provide the name and address of the insurer of the facility and/or attach a copy of the general liability insurance policy. Provide a statement regarding the limits of the policy for sudden and nonsudden liability coverage. Is a statement of coverage attached?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
a. Name of Insurer:				
b. Address:				
c. Phone Number:				

19. Financial Assurance: Please demonstrate how the facility will comply with the financial assurance requirements of Chapter 33-20-14 NDAC. <b>Is the information enclosed?</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
20. Local Zoning: Does the site meet the requirements of any local zoning jurisdiction in the area of the facility (county, township, city, etc.)?  Please enclose a copy of any pertinent local zoning ordinances, maps, and a statement from local zoning authorities and/or political subdivisions that the use of the property for a solid waste management facility as described in this application is consistent with local zoning and/or permitting ordinances. Please enclose a copy of any required local permits. <b>Is this information enclosed?</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
21. Are local health officials knowledgeable of the facility and the practices to be employed at the site?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
22. Fees: Depending on the type and size of the facility, enclose an appropriate application processing fee and annual permit fee as identified in Chapter 33-20-15. <b>Are the appropriate fees attached?</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
23. Other Permits: Will any other structures or features be constructed at the site that require any other permits (for example, underground tanks, air pollution sources, etc.)? If yes, please <b>enclose</b> information to show such facilities will be in compliance with state or federal regulations.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

24. Signatures: A permit application must be signed as follows:

- For a corporation, by a principal executive officer of at least the level of vice-president or the duly authorized representative or agent of the executive officer if the representative or agent is responsible for the overall operation of the facility that is the subject of the permit application;
- For a partnership or sole proprietorship, by a general partner or the proprietor, respectively;
- For a municipality, state, federal, or other public agency, by either a principal executive officer or ranking elected official;
- If the operator of the facility for which the application is submitted is different from the owner, by both the owner and the operator according to Items A to C;
- For solid waste management facilities, by the facility owner and landowner under Items A to C if the landowner is different from the owner of the facility for which the application is submitted; and
- For a firm preparing the necessary reports and plans for a solid waste management facility permit application, by an engineer registered in North Dakota.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who will manage this system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information.

_____ Owner's Signature	_____ Print Name and Official Title	_____ Date Signed
_____ Operator's Signature	_____ Print Name and Official Title	_____ Date Signed
_____ Landowner's Signature	_____ Print Name and Official Title	_____ Date Signed
_____ Engineer's Signature	_____ Print Name and Registration	_____ Date Signed